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**PFEIFFER DESIGN**  
Interior Architecture & Design

Role: Seamstress – Workshop Manager

Pfeiffer Design is a small but well-established design studio specialising in high-end residential interior architecture and design projects across Sussex, Surrey, Kent, and London. We pride ourselves on our creativity, technical offerings and ability to provide comprehensive solutions for projects of all shapes and sizes.

As part of our offering, we own a workshop located in Eastbourne, specialising in the bespoke manufacture of window treatments and scatter cushions for high-end homes. This enables us to deliver beautifully crafted soft furnishings that complement our design projects.

Job Summary:

We are looking for a highly skilled, organised and motivated seamstress to join our team. This is a part-time, self-employed role, based in our Eastbourne workshop for three days per week.

The successful candidate will take ownership of the workshop's day-to-day operations, ensuring the smooth and efficient manufacture of our products. In addition to sewing and manufacturing, the role involves liaising with our design studio and managing / purchasing stock. This is a unique opportunity for a self-employed professional who thrives in a collaborative yet independent role.

Candidate Attributes:

- A highly skilled seamstress with experience in sewing high-quality soft furnishings, including curtains, roman blinds and scatter cushions in a range of styles to suit our projects looks.
- A motivated and independent individual who is confident managing a workshop autonomously.
- A positive, personable and approachable professional who can liaise effectively with the design studio.
- Exceptional attention to detail, precision and craftsmanship.
- Strong organisational skills with the ability to manage stock and maintain an efficient workflow.
- A proactive and solutions-oriented approach to challenges.
- An excellent communicator.
- Able to work on their feet all day and ability to manipulate heavier curtains when necessary.

Skills and Experience:

- Proven experience as a seamstress, ideally in a workshop or manufacturing environment.
- Expertise in creating window treatments (e.g., curtains and blinds) and scatter cushions to a professional and high standard.
- Knowledge of fabric types and handling, as well as knowledge of tools and equipment used in soft furnishing manufacturing.
- Experience with patterns and pattern matching.
- Experience managing stock.
- Excellent communication skills to liaise effectively with the design studio.
- Ability to interpret and work to detailed design specifications and measurements.
- Ability to use a computer, mostly email.
- Fluent in written and spoken English.
- UK Driving License and access to your own car to commute to the Workshop daily.

**PFEIFFER DESIGN LTD. CHAPEL BARN, LEWES ROAD, PIDDINGHOE, EAST SUSSEX, BN9 9AL**  
**+44 (0) 1273 499200 | info@pfeifferdesign.co.uk | pfeifferdesign.co.uk**

REGISTERED OFFICE: MARIA HOUSE, 35 MILLERS ROAD BN15 5NP REG IN ENGLAND No. 06376799 VAT No. 188 4168 66



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Responsibilities:

- Manage the daily operations of the workshop, ensuring all work is completed efficiently and to the highest standard.
- Manufacture high-quality window treatments and scatter cushions as per Pfeiffer Design's specifications.
- Ensure the workshop is well-organised, clean and fully operational at all times.
- Maintain stock levels and order supplies as required to meet project demands. Manage inventory, conducting regular stock checks and maintaining accurate records.
- Oversee the upkeep of workshop equipment, ensuring all tools and machinery are in good working order.
- Liaise regularly with Pfeiffer Design's studio to ensure a seamless workflow and clear communication about project requirements and deadlines.
- Provide feedback to the design studio on material suitability and project timelines.
- Ensure all workshop operations are compliant with health and safety standards.
- Open and close the workshop on your days of use.

Contract Details:

- Type: Self-employed contractor.
- Location: Eastbourne workshop.
- Hours: 3 days per week, 8 hours/day (days and daily timings flexible).

How to Apply:

If you are a highly skilled seamstress with experience managing workshop operations and a passion for high-end craftsmanship, we would love to hear from you. Please send your CV and a brief cover letter outlining your relevant experience to [info@pfeifferdesign.co.uk](mailto:info@pfeifferdesign.co.uk).

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