



REGISTERED
INTERIOR
DESIGNER®
COLLECTIVE MARK

PFEIFFER DESIGN
Interior Architecture & Design

Role: Interior Designer

Pfeiffer Design is a small but well-established design studio specialising in high-end residential interior architecture and design projects across Sussex, Surrey, Kent and London. We pride ourselves not only on our design creativity but also our technical offerings, providing a comprehensive solution for all shapes and sizes of project. With a client-orientated design process, we focus on bringing to life their unique vision, creating thoughtfully considered and highly personalised interior design.

We are looking for a highly creative and skilled Interior Designer to join our dynamic team in our studio near Lewes and Newhaven in East Sussex. This is a unique opportunity for the right candidate to flourish within the company.

Job Summary:

Reporting to the Directors and Management Team, as well as the Senior Interior Designer team when required, you will design and manage the implementation of multiple interior architecture and ff&e projects, working collaboratively with both the design and business teams, and providing guidance and mentorship to junior designers.

Responsibilities:

- Be involved with a wide range of design projects, managing clients effectively and proactively from initial brief through to completion.
- Research, develop, design and compile presentations alongside comprehensive sample and fabric schemes, from initial concept through to final ff&e.
- Maintain and develop relationships with new and existing clients.
- Support delivery of presentations to clients with professionalism, confidence and enthusiasm.
- Produce detailed technical drawings, plans and elevations on Cad for interior architecture packages.
- Prepare schedules, specifications and drawings for tender to suppliers.
- Source and procure ff&e, soft furnishings and accessories.
- Prepare and manage comprehensive ff&e schedules.
- Coordinate supplier deliveries and manage project installations.
- Produce project schedules and adhere to deadlines and time allowances.
- Undertake site inspections and surveying.
- Attend site, or other meetings, with clients, suppliers or members of the project's professional team.
- Support the wider design team, including senior and junior designers.
- Maintain and develop existing relationships with suppliers.
- Engage and build relationships with new suppliers.
- Identify potential new business or opportunities within your projects, and have a desire to develop the company's offering as well as your own role.
- Keep up to date with new developments and trends in the interiors industry, both for aesthetics and functionality.

PFEIFFER DESIGN LTD. CHAPEL BARN, LEWES ROAD, PIDDINGHOE, EAST SUSSEX, BN9 9AL
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Candidate Attributes:

- A highly creative individual with a passion for interior design and keeping up with innovation in the industry.
- Someone enthusiastic, confident and proactive, who is able to hold their own with clients and suppliers, as well as the wider professional team (architects, M&E, etc.).
- Someone well-presented, personable and punctual who can confidently represent the company.
- Someone who fosters an atmosphere of collaboration and contributes to a positive working environment.
- Someone highly motivated who is able to manage their time efficiently.
- Someone who is keen to take on responsibility, undertaking a wide range of tasks to ensure a seamless delivery of all Pfeiffer Design endeavours.
- Someone who displays both good leadership and communication skills, providing clear instruction and guidance to junior members of the design team when required.
- Someone with a receptive approach to receiving guidance and instruction from the senior designers.
- A loyal, trustworthy individual looking to grow themselves within the role, and someone who is open to receiving feedback to achieve that.
- The role is Studio based. A UK Driving Licence and ability to commute into the office daily is essential.

Skills and Preferable Experience:

- A minimum of 4 years experience with majority in residential projects.
- Possess a relevant interior design degree or qualification. Degree in interior architecture is preferable.
- Proficiency in AutoCAD, Photoshop, SketchUp, Microsoft Office, EstiMac and Apple Mac.
- Good understanding of drawing issue procedure, the design process and significance of well organised files and revisions.
- Good knowledge of luxury residential interior architecture and design and high-end suppliers.
- Good knowledge of all aspects of bespoke furniture and joinery design. Experience in lighting design advantageous.
- Strong ff&e experience across a broad spectrum of price points.
- Excellent client and supplier relationship skills.
- Knowledge and experience working with main contractors, architects, M&E and SE teams.
- Knowledge of tender process.
- Use of time keeping software on a daily basis.
- Excellent time management and organisational skills.
- Excellent leadership and communication skills.
- Business development skills desirable.
- 3D modelling skills advantageous, though not essential.

Role Requirements:

- UK Driving Licence and mode of transport accessible on a daily basis.
- A dynamic Portfolio - with technical and creative work focusing on residential design.
- CV & Cover Letter.

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